

SECRET (When Filled In)

AREA OF COUNTRY(S)	ORGANIZATION(S)	GENERAL FUNCTION(S)	SPECIFIC FUNCTION(S)	DOC DATE CLASS
HQ	OPC	CI	CONFIDENTIAL Security	C
		DDP	Coordination	11 Jan.
			Organization Functions	1950

## IDENTIFICATION OF DOCUMENT

Memo from SEC [REDACTED] - Ref: Optimum 25X1A9a  
 Security Plan for OPC. Reference: Optimum Security Plan for OPC

## ABSTRACT NOTATION REFERENCES

Explains junctions of OPC's two separate security offices (the Security Officer under the Executive Officer, and the Operational Security Officer under the Chief of Operations/OPC [COP]) and makes recommendation for the future.

## DOCUMENT LOCATION

HS/CSG 1146

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CONFIDENTIAL

FORM 2523

SOURCE DOCUMENT INDEX

SECRET

GROUP 1  
Excluded from automatic  
downgrading and declassification

(12-15)

11 January 1960

MEMORANDUM FOR: EXO

FROM: SEC

RE: SUBJECT: Optimum Security Plan for OPC

1. At the present time the security aspects of OPC are handled by two separate offices, namely the Security Officer under the Executive Officer, who is responsible for initiating action for operational clearances, physical security, name checks, diameter plans and other special requests made by ADIC; and the Operational Security Officer under COF who is responsible for the security aspects of all projects initiated by COF, CFP and CCS.

2. When originally set up, the division of security responsibilities into two offices was based on the assumption that the duties of the two offices were clearly defined and represented separate areas of activity. In actual practice, however, it has developed that the activities of the two offices are closely interrelated. A security action by one office has a direct effect on the other office in all phases of security activities, planning and policies.

3. In actual practice an unintentional and unpreventable vacuum has developed despite the close cooperation between the two offices. The Security Officer under the Executive Officer is placed on a level that permits a direct and overall control of security matters under ADIC's supervision. On the other hand the Operational Security Officer under COF, because of his position in the chain of command, is able to advise on only such projects as COF, COB or CFP may wish to refer to him. It is possible that projects may be well underway before being brought to his attention, or they may never be submitted to him. This creates a serious security hazard in OPC operations.

4. I believe that the solution to this problem is the establishment of one Security Office under ADIC, responsible for the functions of the two present offices. Each project would be accorded the appropriate security consideration at the executive level during the

11 Jan 1960-1146

11 January 1960

MEMORANDUM FOR: EXO

FROM: SEC

SUBJECT: Optimum/Security Plan for ADIC

1. At the present time the security aspects of ADIC are handled by two separate offices, namely the Security Officer under the Executive Officer, who is responsible for initiating action for operational clearances, physical security, name checks, disaster plans and other special requests made by ADIS; and the Operational Security Officer under COI who is responsible for the security aspects of all projects initiated by COP, CFP and CCS.

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developmental stage with resultant security servicing in all aspects after projects are implemented. Security functions such as operational clearances and name checks will be better timed in the development of projects. This will in turn strengthen the overall security of any given projects.

3. In view of the above, it is recommended that all security functions in OIC presently assigned to the Security Officer and the Operational Security Officer be combined into a single security office operating within ALIC's office under the direct supervision of the Executive Officer.

W. R. C.

CC: OIC Registry  
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